Appendix A – Fully Compliant Staff Structure (Committee)

What constitutes a fully compliant staff structure.

A committee has the required number of members

- Chairperson
- Secretary
- Treasurer
- Children's Officer
- Minimum 4 Committee Members

All members of the committee have the completed/undertaken the following?

- Registered with Swim Ireland/Swim Ulster
- Details up to date on the SI/SU Database
- Safeguarding 1 (ISC Code of Ethics)/ Safeguarding children in sport (SNI)
- Vetted - Garda or Access NI
- Signed Codes of Conduct

*One of the Children's Officers has also undertaken Safeguarding 2/Children's Officer Course.

	First Name	Surname	Registered with SI	Safeguarding Training (Certificate No.)	Vetting/ Access NI	Signed Codes of Conduct	Children's Officer Course (Certificate No.)
Chairperson							
Secretary							
Treasurer							
Children's Officer							
Committee Member							
Committee Member							
Committee Member							
Committee Member							
Committee Member							
Committee Member							