

Appendix D - Club Noticeboard Recommended Standard



Notice boards

All Clubs should have a noticeboard in the facility where the majority of sessions take place. A noticeboard is accessible to every member and, Clubs should note, to members of the public. A child can access the information on a noticeboard without the need to ask or use some form of technology. If Clubs use more than one facility check to make sure every child has the opportunity to view the noticeboard; in some case this may require a noticeboard in each facility.

Information that should be on the noticeboard:	Checklist
Name and contact details of the Club Children's Officers (Swim Ireland poster can be provided for these details)	<input type="checkbox"/>
Supervision rota: for all sessions with parent name clearly indicated	<input type="checkbox"/>
Squad selection criteria: for parents and children	<input type="checkbox"/>
Qualifying and event information: often in the form of a calendar with qualifying information posted when it becomes available	<input type="checkbox"/>
Committee members: detailing the name and role (contact details of the Secretary should be included, it is optional for the other roles)	<input type="checkbox"/>
Club ethos and logo: the squad members should be proud of the Club ethos and the logo	<input type="checkbox"/>
Latest newsletter: good way to pass on information in a one page format	<input type="checkbox"/>