



AGM Reports

What should be included in AGM reports?

- 1. Chairperson**
 - Overview of club program in previous season
 - Successes and challenges in the club
 - Thank the committee and coaching team for their work over the previous season
- 2. Secretary**
 - Club membership – how many members the club currently has (increase/ decrease)
 - Specific initiatives the club may have run
 - Fundraising
- 3. Treasurer – including finance report showing income, expenditure and cash in bank**
 - Membership fees – details of any increases or proposed increases
 - Details of income and expenditure
 - Budget for the following season, overview only
 - Cash in bank
- 4. Head Coach**
 - General information on the club program – numbers in squads
 - Success of the club program in the previous season
 - Challenges the club program may face in the following season
- 5. Club Children's Officer**
 - General information on the role of CCO
 - Details of meetings/ workshops with young people in club
 - Details of initiatives the club took part in (Club Youth Awards, CCO Forums etc.)