

1. If you have a profile on the Swim Ireland Membership Database please follow the link below to log into it <https://swimireland.azolve.com/>
2. If you do not have a profile on the Swim Ireland Membership Database then please follow the link below and create a new profile by clicking on the “sign up” button <https://swimireland.azolve.com/>

Log In

Username

Password

Log In

Keep me signed in

[Forgot Password?](#)

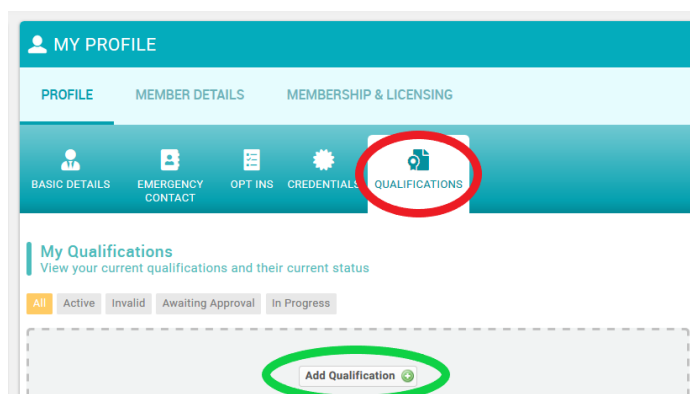
New Member?
Join Swim Ireland today

Sign Up

3. Once you have logged into your profile or signed up and created an account please click on the “my profile” button on the top left-hand corner of the screen



4. If you are new to Swim Ireland you will need to add your qualifications to your profile for approval. When you are in your profile you will need to click on the “qualifications” tab (highlighted in red below) and then click on the “add qualification” button (highlighted in green below). If you are already registered with Swim Ireland please skip to the bottom of page 3.




5. When you click on the “add qualification” button the below window will pop out on the right hand side.

- Click on the magnifying glass (highlighted in red below) to search for your qualification:
 - STA Level 2 Teacher = Level 2 Swimming Teacher
 - STA Level 1 Teacher = Level 1 Assistant Swimming Teacher
- Once you have selected your qualification, the “qualification category” tab will be automatically populated by the system (highlighted in green below)
- Click on the left hand side of the “start date” box (highlighted in blue below) and type in the date you qualified
- Click on the “upload” button (highlighted in orange below) to upload a copy of your qualification certificate

Create a new qualification

My Qualifications
Select the qualification you want to start

Sarah Kelly (30040688)


Qualification Name: 

Qualification Category:

Start Date:

Valid for (Years):
Period
Level

Credential Name	Valid Until	Status
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Attachments  Upload

File Name	Comments
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- Once you have completed the above your window should be similar to the below. You will then need to click on the “submit for review” button (highlighted in red below). The qualification will then be submitted for Swim Ireland for review. If all of the details are correct your qualification will be approved within 24-48 hours.

Qualification Name:
Level 1 Assistant Swimming Teacher *

Qualification Category:
Teacher

Start Date:
21/02/1997

Valid for (Years):
Period
1

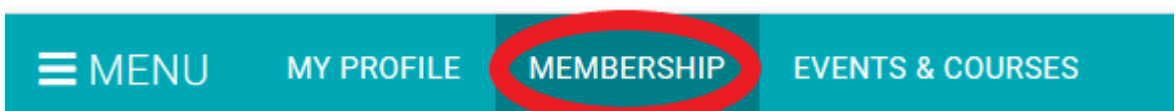
Credential Name	Valid Until	Status
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Attachment [Upload](#)

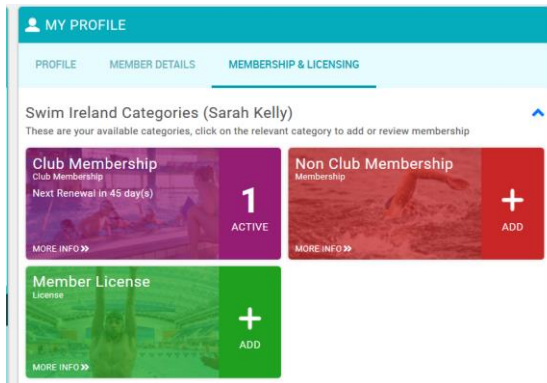
File Name - Comment
Your Project Guide.pdf

Submit for Review Save Close

- Once your qualification has been approved and you have completed the Vetting process with Swim Ireland as well as having your Safeguarding Certificate on your profile you can then proceed to purchase Associate Membership following the instructions below.
- Once you have all of the required qualifications and credentials in place and you are ready to purchase Associate Membership you will need to log into your profile on the membership database and select “Membership” in the top left hand corner of the screen.

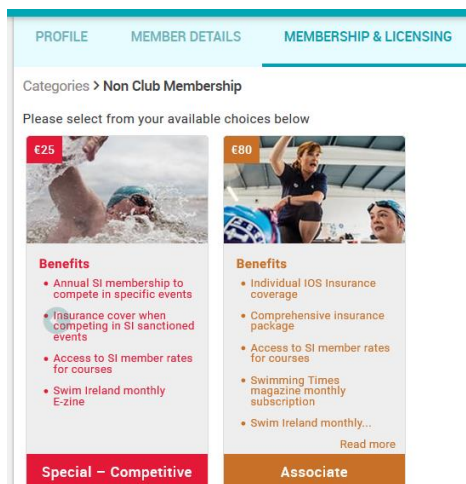


8. The “Membership & Licensing” option should appear as seen below.

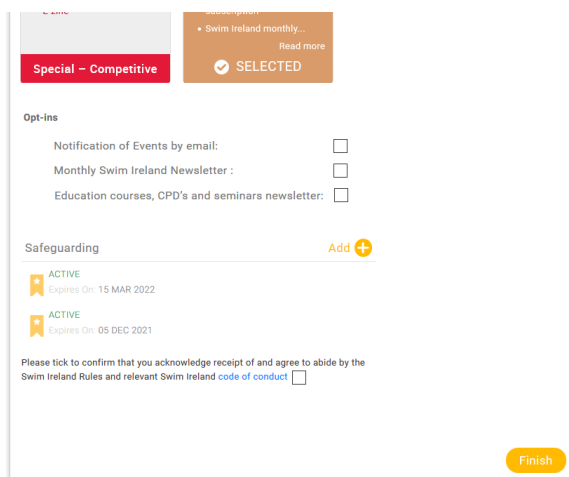


9. Click on the “Non Club Membership” option (red tab)

10. Select the Associate Membership option (orange tab)



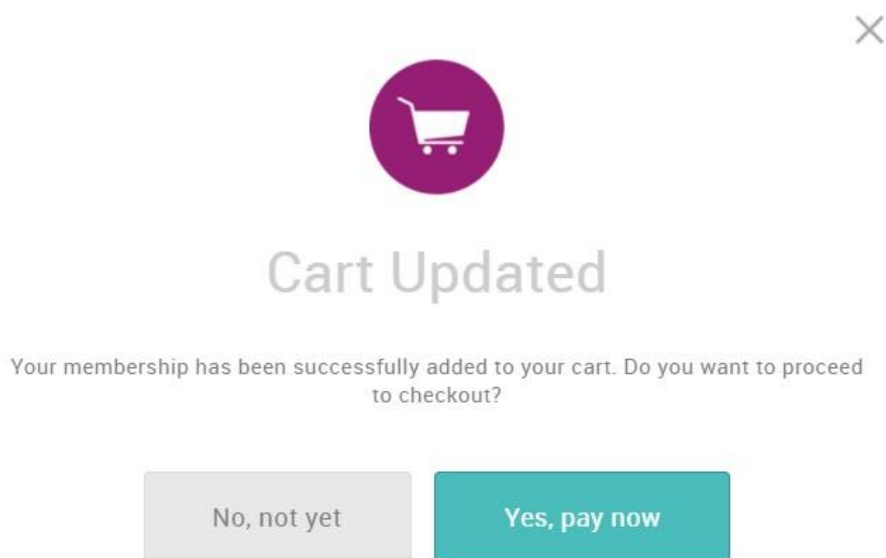
11. Once you select Associate Membership the following window will appear



Please note if you do wish to receive e-mails in relation to our events, monthly newsletter or education updates then you will need to click on the boxes next to the opt-ins to select them.

Please also remember that you must read in full and click to acknowledge that you have read the Swim Ireland Rules and relevant Code of Conduct for Teachers and Coaches before clicking the orange “Finish” button.

12. Once you click “Finish” you will be presented with the following options to pay now or to defer payment while you add other items to your cart. If you have nothing else to add then you will need to click on the pay now option.



13. You will then be brought to your shopping cart where your items will appear ready for payment.

14. You can then select to either “Pay via Bank” which is a bank transfer or “Pay with Card” using a debit/credit card.

