

Job Description

POST TITLE:	Development Executive (Ireland)
LOCATION:	This is a remote role, with office space in Swim Ireland Headquarters – Dublin. Occasional travel to RLSS UK Headquarters in Worcester will be required.
FULL OR PART TIME:	Full time
SALARY:	Spine 18 - £28,801/€32,937

As Development Executive (Ireland) you will be responsible for driving a rise in lifesaving and lifeguard training through the Royal Life Saving Society UKs club, sport and training proposition in Ireland. This is an exciting time for the charity as we shift our focus to ‘Building Our Community’, so more people can benefit from the pleasure of swimming and water related activities.

You will be instrumental in growing our number of clubs, as well as increasing our support for and engagement with existing clubs - impacting the journey and experiences of clubs and participants to embed a life-long relationship with the Royal Life Saving Society UK, lifesaving and lifeguarding. You will work closely with our incredible partners in Ireland to support and facilitate an increase in our ability to deliver more lifesaving and lifeguard training.

Key responsibilities

- Focus on working with already established aquatic and youth clubs to explore flexible methods to encourage involvement with RLSS UK.
- Supporting affiliated clubs to meet governance standards through the management and review of RLSS UKs Club Development Programme.
- In partnership with the Events Coordinator and Sports Action Group, enrich the environment for clubs to participate in lifesaving sport.
- Build relationships to facilitate the ability to deliver more RLSS UK training in Ireland.
- Work at a ‘national’ level to increase the opportunities for affiliated clubs to increase and enrich their own offering to young people and communities.
- Partner with marketing staff to increase the community outreach, exposure and unique selling point of RLSS UK and affiliated clubs.
- Contribute to the building of and the continuous improvement of local infrastructure that supports affiliated clubs.
- Contribute to RLSS UK’s Equality, Diversity and Inclusion work to ensure affiliated clubs grow their capability to ensure EVERY community enjoys water safely.
- Act as a liaison between affiliated clubs, RLSS UK Headquarters and Swim Ireland, championing the needs of activity providers in balance with available resource.

Your Strengths

- **Relationship Building** – You take steps to build networks of contacts and act as a ‘hub’ between people that you know.
- **Flexibility** – You remain adaptable and flexible in the face of unfamiliar or changing situations.
- **Empathy** – You readily identify with other people’s situations and can see things clearly from their perspective.
- **Initiative** – You take independent action to make things happen and to achieve goals.
- **Resilience** – You deal effectively with setbacks and enjoy overcoming difficult challenges.
- **Optimism** – You remain positive and upbeat about the future and your ability to influence it to your advantage.
- **Developing Others** – you promote other people’s learning and development to help them achieve their goals and fulfil their potential.

Person Specification

Essential:

- Demonstrable experience of developing sport and/or clubs in the community.
- Experience of working at a partnership level to solve problems.
- Dynamic and proactive with the ability to generate innovative ideas and solve problems.
- The capacity to lead groups, as well as be a participative member of them.
- The ability to relate to, motivate and empathise with a range of people from different backgrounds.
- Experience of collecting research and insight to inform continued development.
- A positive ‘can do’ attitude.
- Great at building and maintaining relationships with a wide range of people.
- Good team player who works well under pressure and to deadlines.
- Good written and oral communication skills and the ability to communicate persuasively to a wide range of audiences.
- High levels of emotional intelligence.

Desirable:

- An understanding of the lifesaving, lifeguarding and water safety sector/community.
- Demonstrable experience of increasing participation in underrepresented groups.
- Experience of working with governing bodies.
- Sport or Community Development Degree
- Coaching experience.
- Demonstrable experience of running or being involved in a sport club.
- Experience of delivering RLSS UK Training

Application: Please submit a 500-word statement outlining your suitability for the post and return it along with your CV to recruit@rlss.org.uk

Closing date: 5pm 18 January 2023

Interviews: 30 January 2023