

The Swim Ireland Meet Licencing Programme is a programme of classification of Swim Meets designed to ensure that all swimmers can swim in competitions which are specific to their ability and that competitions of relevant levels are run to a uniform standard.

The programme is designed to help support the national calendar planning process and support the Long-Term Athlete Development Pathway in terms of competition and training. Meet Licencing is coordinated regionally and overseen by a national coordinator.

A Meet Licence is issued under certain conditions and it is important to understand that if these conditions are not met, the Licence is invalidated, and the times will not be accepted onto the national database. Clubs who are found to be in breach of licencing conditions may be subject to a fine of €500

The following paperwork must be submitted in full by the due date.

Due Date	Information required	Send to
When the event is confirmed no later than 30 days prior to event taking place.	Meet License Application Form – Part 1 General Information	All Forms must be submitted to the relevant Regional Coordinator <b>Munster</b> meetlicencingmunster@swimireland.ie <b>Leinster</b> meetlicencingleinster@swimireland.ie <b>Connacht</b> meetlicencingconnacht@swimireland.ie <b>Ulster</b> meetlicencingulster@swimireland.ie
At least 14 days prior to the date of the event	Meet License Application Form – Part 2 (Names of Technical Officials)	
At least 14 days prior to the date of the event	Full Session Report	
Maximum of 14 days after the event	Meet License Application Form – Part 3 (Referee Report)	
Maximum of 14 days after the event	Hytek Backup	
Note: All Level 3 Licence applications must have been pre- approved by the relevant Regional Competitions Committee in order to be considered		

Please note:

- Officials will be asked to confirm their availability independently 14 days prior to the competition
- Swim Ireland may spot check any Meet for which a Licence has been issued to ensure that the Meet is operating within the conditions of the Licence

***A fine of €500 may be imposed on Clubs/Regions who fail to operate within the Licence criteria and results will not be accepted until the fine has been paid.***