



Terms of Reference

Swim Ireland Selection Panel

This document describes how the Swim Ireland Selection Panel is constituted within Swim Ireland and the roles and responsibilities of the Panel. It also details some operational procedures as to how the Panel should conduct its business and will be reviewed on an annual basis.

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The following terms of reference may be subject to alteration or amendment at any time by resolution of the Swim Ireland Board.

Composition of the Panel

The Selection Panel shall consist of: a chairman, who shall be an independent expert in High Performance Sport from outside of Swim Ireland: The National Performance Director; the National Pathway Manager, a representative nominated by the Irish swimming coaching community and, where relevant, the National Head Coach, the National Diving Coach, and, in the case of selections for Commonwealth Games, an independent member of the Swim Ulster Board

Role

The role of the panel shall be to select/nominate teams (swimming, open water swimming and diving) to represent Ireland and Northern Ireland at the following international events:

- Olympic Games
- World Youth Olympics
- European Youth Olympic Festival
- FINA World (50m) Championships
- FINA World (25m) Championships
- FINA World Junior Championships
- LEN European (50m) Championships
- LEN European (25m) Championships
- LEN European Junior Championships
- Commonwealth Games (*)
- Commonwealth Youth Games (*)
- European Games
- World University Games

The NPD shall prepare selections for National Teams against confirmed and ratified selection criteria for the Panel's consideration.

Operational Matters

The Panel shall meet as often as required to fulfil its objectives. Meetings may be conducted by means of conference telephone or other electronic means whereby all persons participating in the meeting may hear each other speak.

Communication & Authority Structure

The Group is a sub-committee of Swim Ireland. The Group must provide reports and/or information to the CEO within ten days of meetings and prior to the implementation of any decisions. If the Group have not heard back from the CEO within ten days of the sending of the minutes with any concerns, the Group may proceed to implement the decisions. The CEO will review all reports received from Group and will contact the Officers if she/he has any concerns arising from any report. The Officers shall decide how to proceed in the event of concerns being raised. The Committee shall provide any additional report/information requested by the Board and/or CEO

Resources

The Group members shall be entitled to claim mileage expenses in accordance with Swim Ireland Board Finance Policy on expenses. Accommodation expenses must be approved in advance through the HP Coordinator, who will handle all bookings

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