



Swim Ireland Swimming Technical Committee Terms of Reference

This document describes how the Swim Ireland Swimming Technical Committee is constituted within Swim Ireland and the roles and responsibilities of the Committee. It also details some operational procedures as to how the Committee should conduct its business.

<p>Review Dates: September 2017 December 2020 Next review date: December 2021</p>

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Terms of Reference

Swim Ireland Swimming Technical Committee

The following Terms of Reference may be subject to alteration or amendment at any time by resolution of the Swim Ireland Board.

1. Role

The role of the Committee shall be to take decisions in relation the conduct of National Swimming Competitions taking into account the recommendations of the Performance Advisory Group **Composition/Appointment**. The Committee shall be appointed by the Board and shall be composed of six people including the Swim Ireland National Performance Director (NPD), an Official who shall be active at senior level and relevant members of the Swim Ireland Events Team. The NPD shall be appointed as Chairperson of the Committee.

2. Specific Responsibilities

- Establish regulations for the conduct of National swimming events.
- Consider and decide on all swimming technical matters.
- Collect and monitor feedback from competitions, respond to recommendations and make appropriate changes as necessary.
- Liaise with the Officials Committee and approve appointments of Senior Officials for all National swimming competitions. Such appointments to include Technical Director, Referees, Starter and Competition Manager.
- Investigate standard equipment and specifications of venues and facilities for Swim Ireland events.
- Liaise with Swim Ireland international delegates and representatives on LEN and FINA Committees to ensure up to date knowledge on all swimming matters and exchange current expertise and opinions with Swim Ireland Clubs.
- Appoint Sub-Committees consisting of Technical Swimming Committee members to carryout any of the Committee roles where appropriate and to investigate, study and make recommendations to the Committee on any matter referred to them.

3. Procedures

The Committee shall meet at least twice per year and shall communicate with the Board through the Chairperson. The Board shall review the effectiveness of the Committee on an annual basis.

4. Reporting

The Committee shall produce an annual review of National Competitions for the Board. Matters discussed at meetings will remain confidential unless otherwise agreed.

5. Resources

The Committee members shall be entitled to claim mileage and subsistence expenses during their time in office pursuant to standard Swim Ireland Board policy on expenses. Accommodation expenses must be approved in advance through the Swim Ireland office who will handle all bookings.

END.

December 2020