



Swim Ireland Performance Selection Panel Terms of Reference

This document describes how the Swim Ireland Selection Panel is constituted within Swim Ireland and the roles and responsibilities of the Panel. It also details some operational procedures as to how the Panel should conduct its business and will be reviewed on an annual basis.

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Terms of Reference

Swim Ireland Performance Selection Panel

The following Terms of Reference may be subject to alteration or amendment at any time by resolution of the Swim Ireland Board

1. Composition of the Panel

The Panel shall be composed of:

- 1 x Independent Chairperson who shall be an independent expert in Performance sport from outside of Swim Ireland
- 1 x National Performance Director
- 1 x National Performance Pathway Manager
- 1 x Representative from the Irish swimming/diving coaching community appointed by the Performance Advisory Group, with such a Director not having a conflict of interest in the selection/nomination process
- 1 x National Senior Team Head Coach (for swimming selections/nominations)
- 1 x National Diving Coach (for diving selections/nominations)
- 1 x Swim Ulster Board Director (for Commonwealth Games nominations) appointed by the Swim Ulster Board, with such a Director not having a conflict of interest in the nomination process
- 1 x Performance Manager (Ex-Officio & Minute Taker)
- 1 x Swim Ireland Board Member (Ex-Officio & for internal verification purposes only)

2. Role

The role of the panel shall be to select/nominate teams (swimming, open water swimming and diving) to represent Ireland and Northern Ireland at the following international events:

- Olympic Games
- World Youth Olympic Games
- European Youth Olympic Festival
- FINA World Championships (50m)
- FINA World Championships (25m)
- FINA World Junior Championships
- LEN European Championships (50m)
- LEN European Championships (25m)
- LEN European Junior Championships
- Commonwealth Games (*)
- Commonwealth Youth Games (*)
- FISU World University Games
- ISF World Schools Games

The NPD shall prepare nominations for each National Team against the relevant confirmed and ratified Selection/Nomination Policy for the Panel's consideration.



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3. Operational Matters

- The Panel shall meet as often as required to fulfil its objectives (actually or virtually)
- An annual budget to support the objectives will be built into the annual Performance budget

4. Communication & Authority Structure

- The Panel is a sub-committee of Swim Ireland. The Panel will provide reports and/or information to the CEO within ten days of meeting. The CEO will review all reports received from the Panel and will liaise with the NPD if she/he has any concerns arising from any report. The Panel shall provide any additional report/information requested by the Board and/or the CEO
- The Performance Manager will collate minutes and/or information to the NPD within two days of such meetings and prior to the implementation of any decisions arising from Panel activity
- Matters discussed at meetings will remain confidential unless otherwise agreed

5. Resources

The Panel members shall be entitled to claim mileage and subsistence expenses during their time in role in the Panel pursuant to standard Swim Ireland Board Policy on expenses. Accommodation expenses must be approved in advance through the Performance Manager who will handle all bookings.

END.

December 2020