



National Water Polo Committee
Swim Ireland
Irish Sport HQ
National Sports Campus
Blanchardstown, Dublin 15

Email: waterpolo@swimireland.ie

web: www.waterpolo.ie

To: Secretary – All Swim Ireland Water Polo Clubs

By Email

Swim Ireland Website
Water Polo Website

1 March 2018

**NOTICE OF:
IRELAND WATER POLO ANNUAL CONFERENCE 2018
IRISH SPORTS HQ, DUBLIN 15
SUNDAY 8 APRIL 2018**

Dear Secretary,

Notice is hereby given that the Ireland Water Polo Annual Conference 2018 will take place on Sunday 8 April 2018 in Irish Sports HQ, National Sports Campus, Blanchardstown, Dublin 15 commencing at 10.00am.

This is an important date on the Water Polo Calendar and an opportunity for Clubs to express their views and contribute to the decision-making process for our sport.

Further detail including Agenda, Motions/Recommendations, Elections and Reports will be sent to all Clubs in due course. In the interim, we are seeking certain documentation and information from Clubs. In particular we are seeking nominations in respect of positions on the National Water Polo Committee and for the role of President. **It is important that individuals come forward to serve on the Committee as there has been an undue burden on a few individuals to keep the sport functioning and this is not sustainable into the future.**

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Details of all posts are contained at Appendix A and relevant forms for completion are at Appendix B. Any member of a Water Polo Club may put him/herself forward through his/her Club to stand for election provided that the following procedures are complied with:

1. Nominees must be members of a Club and hold a valid Water Polo Licence
2. Nominees must be nominated by their own Club and at least one other Club
3. All nominations must be made through the Nominee's own Club on the Nomination Form (Form 1 at Appendix B)
4. Nominee completes and signs the Nominee Consent Form (Form 2 at Appendix B)
5. Regional Nominees may only be nominated and supported by Clubs in their own Region
6. All Nominations must be supported by at least one other Club in Nominee's own Region on the Supporting Nomination Form (Form 3 at Appendix B)

The documentation duly completed and signed must be sent by post or email (marked "Confidential") to: Water Polo Administrator, Swim Ireland, Irish Sport HQ, National Sports Campus, Blanchardstown, Dublin 15; email; waterpolo@swimireland.ie and must be received by:

Deadline: 12 noon Thursday 15 March 2018

MOTIONS/RECOMMENDATIONS

Each Club is permitted to submit Motions/Recommendations for consideration at the Conference provided that the following procedures are complied with:

1. Recommendations must be in typed format and signatures provided as appropriate.
2. Any Motions/Recommendations proposing changes or amendments to the Water Polo Rule Book must make specific reference to the particular Rule(s) in question

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and outline any impact on any other Rule. The National Water Polo Committee will consider any submissions

3. Must be sent by post or email (marked “Confidential”) to: Water Polo Administrator, Swim

Ireland, Irish Sport HQ, National Sports Campus, Blanchardstown, Dublin 15; email: waterpolo@swimireland.ie and must be received by:

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In addition to the vacancies for elected positions to serve on the Committee, Clubs are advised that the sport has been without a Fixtures Secretary for much of the current season. This is an important role which needs to be filled at the AGM. Names can be advised to waterpolo@swimireland.ie by email and do not need a formal nomination.

We look forward to welcoming you to the AGM

Sincerely

Wally Clarke
Secretary
National Water Polo Committee

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Swim Ireland
Irish Sport HQ
National Sports Campus
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Appendix A

Details of Ireland Water Polo Posts

NOMINATIONS

1. **President** – The Water Polo President shall represent the interests of Water Polo at all ceremonial and representative occasions as required

NATIONAL WATER POLO COMMITTEE

2. **Chairperson** – The Chairperson is responsible for chairing meeting of the Committee and for setting the Agenda for meetings and should be someone with the necessary leadership skills to fulfil the role – the current Chairman is eligible to stand for election for another term
3. **Secretary** - The role of Secretary is to take Minutes of all meetings of the Committee and to receive and respond to correspondence on behalf of the Committee. The Secretary is supported by the Water Polo Administrator in Swim Ireland and should be someone with administrative skills – The current Secretary is eligible to stand for election for another term
4. **Leinster Nominee** - The current Leinster Nominee is eligible to stand for election for another term
5. **Ulster Nominee** – position is currently vacant
6. **Connacht Nominee** – The current Leinster Nominee is eligible to stand for election for another term
7. **Munster Nominee** – position is currently vacant

Nominees for these posts must be members of a Water Polo Club and must holder a valid Water Polo Licence. All nominees must be nominated by their own club and at least one other. Nominations must be made using the forms at Appendix B. Should more than one nomination be received for any of the above posts an election will take place at the Annual Conference

Note: The Treasurer was elected in 2017 for a two-year term of office



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Appendix B – WATER POLO ANNUAL CONFERENCE FORMS

**WATER POLO ANNUAL CONFERENCE FORM 1
 IRELAND WATER POLO CLUB COMMITTEE NOMINATION FORM**

Return to Swim Ireland Head Office no later than 12 noon on Thursday 15 March 2018

We, the undersigned, confirm that a Committee meeting of:

CLUB: _____ Region: _____

was held on (date) _____ at (Venue) _____
 and that

(name of Nominee) _____ was duly
 nominated at

this meeting for the position of

*Signed _____
 Club Officer

 Club Office

Date: _____

*** Must be signed by two Club Officers**



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**WATER POLO ANNUAL CONFERENCE FORM 2
 IRELAND WATER POLO NOMINEE CONSENT FORM**

Return to Swim Ireland Head Office no later than 12 noon on Thursday 15 March 2018

NOMINEE NAME: _____

POSITION NOMINATED FOR: _____

I am aware that my Club _____

has nominated me for the above position and I consent to this nomination.

Signed: _____

Date: _____



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**IRELAND WATER POLO ANNUAL CONFERENCE FORM 3
 CLUB COMMITTEE
SUPPORTING CLUB NOMINATION FORM**

Return to Swim Ireland Head Office no later than 12 noon on Thursday 15 March 2018

We, the undersigned, confirm that a Committee meeting of:

CLUB: _____ Region: _____

was held on (date) _____ at (Venue) _____
 and that

(name of Nominee) _____ was duly
 nominated at this meeting for the position of

*Signed _____
 Club Officer

 Club Officer

Date: _____

* Must be signed by two Club Officers